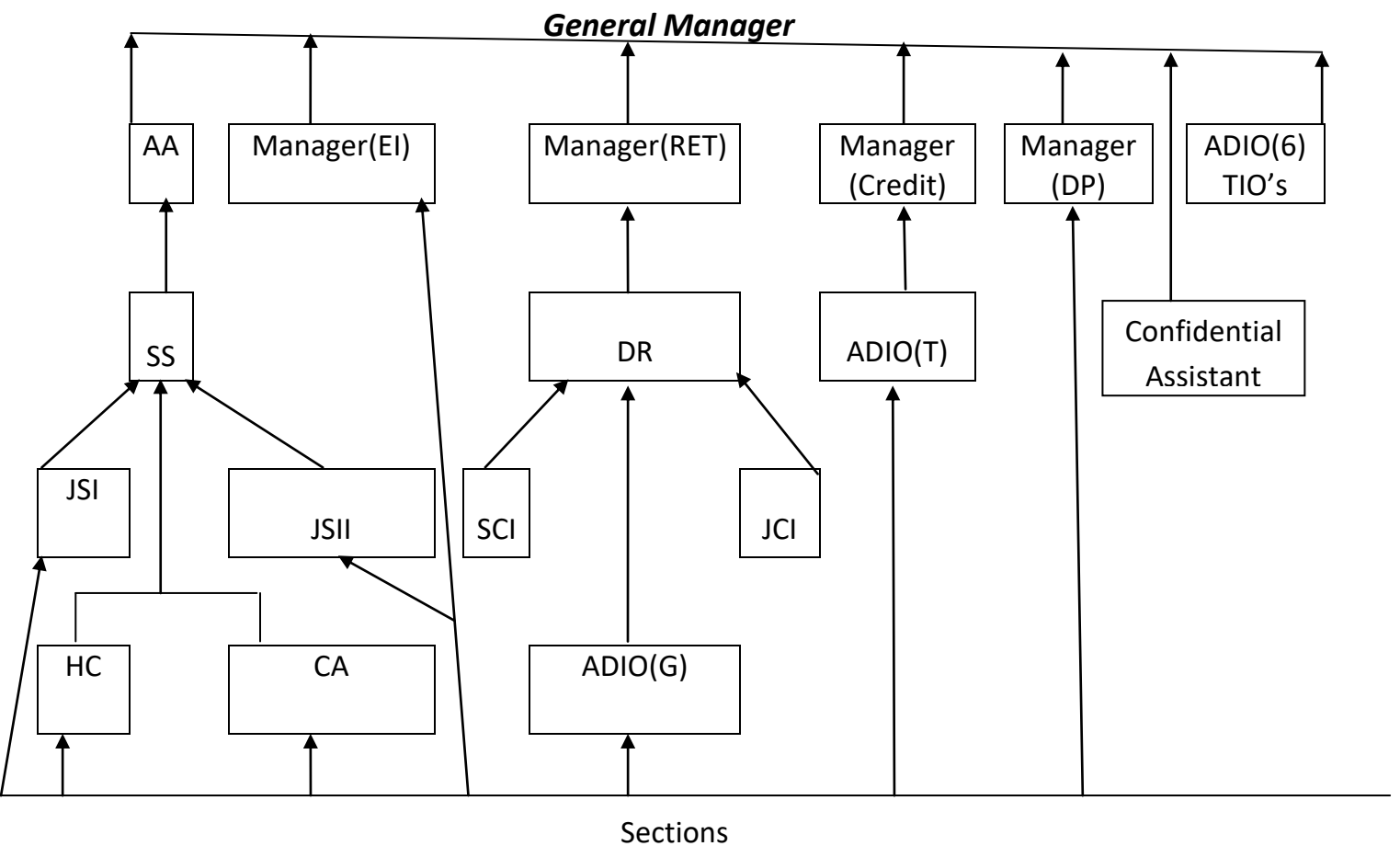


The District Industries Centre (DIC) Alappuzha is the district level office of the Department of Industries & Commerce, Government of Kerala. The administrative head of the District Industries Centre is the General Manager. District Industries Centre, Alappuzha is the district level controlling office of the 6 Taluk Industries Offices.

Organisation Chart



Functions

District Industries Centre is dealing with the implementation of various industrial activities and is responsible for promoting / sponsoring, facilitating, impart training, assisting for Udyog Aadhar Memorandum filing, and advising MSME's in the district.

Duties

- 1) Identify prospective entrepreneurs and motivate them.
- 2) Provide project ideas, project profiles, project feasibility advice, business management advices and guidance for starting MSME's in this district.
- 3) Give appropriate technology sourcing know how, Evaluation tie ups in with national & International partners.
- 4) Provide information on the availability of Infrastructure, market machinery details and supplier's raw material source and dealers.
- 5) Give assistance for filing Udyog Aadhar Memorandum (UAM).
- 6) Conduct Industrial Seminars, Entrepreneurship Development Programme (EDP), and Industrial Exhibition to assist stake holders.
- 7) Provide all requisite handholding services to the unit to start operation and meet statutory requirements.
- 8) Extend facilitation and personal supervision service for project clearances, documentation.
- 9) Act as a liaison with financial institutions, other departments and agencies.
- 10) Prepare and forward Technical Feasibility Report (TFR) to financial institutions for capital.
- 11) Assist the unit to get necessary licenses, clearances & Non-objection certificates from various bodies through GCC (Green Channel Counter & Single Window Clearance Board (SWCB)).
- 12) Extend financial assistances to the MSME Unit under different schemes undertaken by Government to promote Industrialisation of the district.

- 13) Organise and assist Entrepreneurship Development Clubs (ED Club) in Schools and ITI's, Polytechnics, Engineering Colleges and Colleges of the district to promote industrial culture among the youth.
- 14) Identify and revive sick units under sick Unit Revival Programme (SURP).
- 15) Assist revival of Industrial clusters & Industrial Co-operative Societies.
- 16) Implement Government of India Schemes such as Prime Ministers Employment Generation Programme (PMEGP).
- 17) Implement other department schemes of the state.
- 18) Acquire and develop land for the benefit of entrepreneurs by establishing industrial development act as a secondary board for the industrialist in various forums.
- 19) Issue all essential documentation to the industry to run /acquire assets/ procure controlled items for industrial purpose.
- 20) Promote Entrepreneurship.
- 21) To Give LOG licenses.
- 22) Care for the environment while promoting Industrial Plots, Industrial areas and Mini Industrial Estate (MIE).
- 23) Create and extend infrastructural requirement for the development of Industries.
- 24) To act as the district level functionary to implement the industrial policy of the Government of Kerala in MSME Sector.