

Directorate of Industries and Commerce  
Thiruvananthapuram, **13/05/2019**

**CIRCULAR**

Sub: Industries-Establishment-Provisional Seniority list  
of Fair Copy Superintendents/Selection Grade/  
Senior Grade/ Upper Division/Lower Division Typist  
as on 31.12.2018- publishing - reg.

The Seniority of Fair Copy Superintendents/Selection Grade/Senior Grade/Upper Division/Lower Division Typists in Industries Department as on 31.12.2018 has been provisionally fixed in accordance with the following Rules and Government Orders.

The incumbents are requested to point out objection, mistakes or factual errors, if any to be filed in this office **on or before 10.06.2019** with supporting documents duly attested and recommended by their respective controlling officers. This circular is published in the official website of Directorate of Industries and Commerce (**industry.kerala.gov.in**) also. The Controlling Officers are directed to circulate the attached list among the incumbents concerned including those who are on leave/deputation and the receipt of this circular should be acknowledged immediately. The Controlling Officers are directed to submit the report that it has been circulated among all the officers concerned.

If no such written objections is received within the prescribed time limit, it will be presumed that there are no objections, mistakes or factual errors and the provisional seniority list will be finalized accordingly. Objection received after the time limit will not be considered.

**REJEENA P M**

**SENIOR ADMINISTRATIVE  
OFFIER**

To,

1. The Director, Directorate of Coir Development (Requested to

- circulate the provisional seniority list among the offices under your jurisdiction).
2. The Director, Directorate of Handloom & Textiles (Requested to circulate the provisional seniority list among the offices under your jurisdiction).
  3. The General Manager, District Industries Centre( Directed to circulate the provisional seniority list among the offices under your jurisdiction).
  4. The Deputy Director/The Assistant Director,  
Common Facility Service Centre, Changanacherry / Manjeri.
  5. Website of Directorate Industries and commerce.  
**(industry.kerala.gov.in)**
  6. Stock File /Spare.

**PROVISIONAL SENIORITY LIST OF FAIR COPY SUPERINTENDENTS/S  
ELECTION GRADE/SENIOR GRADE/UPPER DIVISION / LOWER DIVIS  
ION TYPISTS AS ON 31.12.2018**

Sl. No	Seniory Number	Name	Date of Birth	Qualifications	No. & Date of Advice	No.& date of Appoin tment ord er/ Prom otion Ord er	Date of Joining in Indu stries D epartm ent/Dat e of Pro motion	DRB	Rema rks
1	2	4	5	6	7	8	9	10	11
<b>FAIR COPY SUPERINTENDENTS</b>									
1	02/89	Ravi. A	10.05.1964	PDC, T/W. Eng & Mal. (H)	<b>X</b>	EB1/21766/2008 dated:25.04.2011	25.04.2011	NA	
2	04/95	Dhananjayan.K.A.	10.02.1969	PDC, T/W. Eng(H)	<b>X</b>	EB1/5348/2012 dated:05.09.2013	05.09.2013	NA	
3	05/95	Sobha. K. V.	25.05.1968	SSLC, T/W. Eng & Mal(H)	<b>X</b>	EB1/5348/2012 dated:08.01.2014	01.12.2013	NA	
4	10/03	Albert Willington	20.05.1964	SSLC,T/W. Eng. (H),Mal. (L),	<b>X</b>	DIC/12274/2018-EB1 dated:21.06.2018	21.06.2018	NA	
5	14/03	Jalajamoney.T	10.05.1965	BA,B.Ed,T/W.Eng(L&H),Mal(L), Short Hand.Eng(L)	<b>X</b>	DIC/12274/2018-EB1 dated:25.11.2018	25.11.2018	NA	
<b>SELECTION GRADE TYPIST</b>									
1	03/95	Rajan. P.K.	21.10.1963	SSLC, T/W. Eng & Mal(H)	<b>X</b>			NA	
2	11/03	Shaju.V.K.	13.03.1972	SSLC, T/W. Eng & Mal(H)	<b>X</b>	EB1/21766/08 dated :13.04.2010	01.04.2010	NA	
3	12/03	Nandini.V.C.	25.05.1973	SSLC, Typ. Eng & Mal(H)	<b>X</b>	EB1/21766/08 dated :27.09.2011	01.02.2011	NA	

4	13/03	Padmini. M	27.05.1972	SSLC, Typ. Eng & Mal(H)	X	EB1/2176/08 dated:27.09.2011	01.02.2011	NA	
5	19/06	Preetha. R.	31.05.1970	MA, T/W. Eng(H), Mal. (L)	X	EB1/2176/08 dated:11.10.2011	01.04.2011	NA	
6	20/08	Susy. S.	31.05.1971	SSLC, T/W. Eng (H), Mal(L), MS Office	X	EB1/2176/08 dated:26.11.2011	19.08.2011	NA	
7	21/08	Bindhu.M.S.	20.05.1975	SSLC, T/W. Eng.(H), Mal. (L), Word Processing,V HSE(Office Secretaryship),DTP(NTC)	X	EB1/5348/2012(1) dated:06.08.2014	25.09.2011	NA	
8	27/08	Ajayakumar.P.A.	17.05.1973	SSLC, T/W. Eng. Higher, Typ. Mal(L), Word Processing	X	EB1/5348/2012(1) dated:06.08.2014	01.07.2012	NA	
9	28/08	Sheela. M.	31.05.1973	SSLC, T/W. Eng. Higher, Typ. Mal(L), Word Processing	X	EB1/5348/2012(1) dated:06.08.2014	15.11.2012	NA	
10	30/09	Ambilimole. G	29.05.1970	SSLC, BA, T/W. Eng. (H). Mal (L), MS Office	X	EB1/5348/2012(1) dated:17.12.2014	15.11.2012	NA	
11	31/09	Nisha. A.	07.05.1977	SSLC, T/W. Eng & Mal (L), NTC	X	EB1/5348/2012(1) dated:17.12.2014	06.02.2013	NA	
12	33/09	Visini.J.C.Sarikayil	29.01.1982	SSLC, T/W. Eng. (H), Mal. (L), Word Processing	X	EB1/5348/2012(1) dated:17.12.2014	17.12.2014	NA	
13	34/10	Sathi. A.	31.05.1974	SSLC, T/W. Eng. & Mal. (H), Computer Word Processing	X	EB1/1687/2016 dated:10.01.2018	01.06.2017	NA	
14	36/10	Nisha. T.	07.01.1970	SSLC, B.Com (Cost Accounting), T/W. Eng. (H) Mal. (L), Word Processing, MOP, A/C(L)	X	EB1/1687/2016 dated:10.01.2018	10.01.2018	NA	
15	38/11	Umanath.C.M.	30.05.1974	SSLC, T/W.Eng. (H), Mal. (L), Computer Word Processing (H)	X	DIC/14448/2018-EB1 dated:20.08.2018	01.06.2018	NA	

16	43/11	Manoj Kumar K	31.05.1972	SSC,VHSC, T/W. Eng. & Mal.(L), Computer Word Processing	X	DIC/14448/2018-EB1 dated:20.08.2018	01.07.2018	NA	
17	46/12	Radhakrishnan C N	28.04.1963	SSLC, 17 yrs Army Ex-Service as LD Clerk (GD)	X	DIC/14448/2018-EB1 dated:15.12.2018	15.12.2018	NA	retired
<b>SENIOR GRADE TYPISTS</b>									
1	47/12	Lekha. K.	25.05.1974	SSLC, T/W. Eng. (L)	X	EB1/1687/2016 dated:31.10.2016	01.04.2016	NA	
2	49/12	Smitha Devi K.C.	28.05.1975	BA, T/W. Eng. (H), Mal. (L), Data Entry & Office Automation	X	EB1/1687/2016 dated:31.10.2016	01.04.2016	NA	
3	52/12	Jisha. P.	05.11.1973	B.Sc, B.Ed, T/W. Eng. (H). Mal.(L), Word Processing (H), MOP, A/C(L&H)	X	EB1/1687/2016 dated:31.10.2016	01.04.2016	NA	
4	53/12	Antony Roxon. T.C	17.05.1975	MA, B.Ed, BLISc, T/W. Eng. & Mal (H), Word Processing (L)	X	EB1/1687/2016 dated:31.10.2016	01.04.2016	NA	
5	54/12	Rajan. P	23.05.1977	SSLC,T/W. Eng. (H), Mal. (L), Word Processing	X	EB1/1687/2016 dated:31.10.2016	01.04.2016	NA	
6	56/12	Umaibal Begum. K. M	12.05.1970	BA,T/W. Eng.(H), Mal. (L), Comp. Word Processing(L &H), DCA	X	EB1/1687/2016 dated:27.12.2016	01.04.2016	NA	
7	59/12	Bindhu. V.	28.05.1979	SSLC,VHSC, ITI, T/W.Eng. & Mal (L), Computer Word Processing (H)	X	EB1/1687/2016 dated:27.12.2016	01.04.2016	NA	
8	60/12	Rasmi. B.S.	21.04.1981	BA,T/W. Eng.& Mal (H), Computer Word Processing (H)	X	EB1/1687/2016 dated:27.12.2016	01.04.2016	NA	
9	62/12	Manicken. K.	31.05.1966	SSLC, Pre Degree, T/W. Eng.&Mal(L), Computer Word Processing (L)	X	EB1/1687/2016 dated:27.12.2016	01.04.2016	NA	

10	63/12	Sona Sada n.E	21.05.1985	THSLC, Plus Two, T/W. Eng. (H). Mal.(L), Computer Word Processing, Dip. In Computer Engg.	X	EB1/1687/2016 dated:10.01.2018	01.04.2016	NA	
11	65/13	Lathika. G. S.	19.10.1981	THSLC, KGTE T/W. Eng. (L)	X	EB1/1687/2016 dated:27.12.2016	01.04.2016	NA	
12	68/14	Maria Gladis	30.08.1977	SSLC, Typ. Eng (L) Computer Word Processing (L)	X	EB1/8448/2018 dated:09.08.2018	01.04.2017	NA	
13	16/05 (a)	Anitha.V.J	23.04.1979	VHSC,T/W.Eng(L)	X	DIC/14448/2018-EB1 dated:20.08.2018	27.11.2017	NA	
14	70/15 (a)	Baburaj.A. V	13.12.1988	SSLC,T/W.Eng& Mal(L&H),Computer Word Processing(L&H)	X	DIC/14448/2018-EB1 dated:20.08.2018	01.06.2018	NA	
15	71/16	Almaja. B	20.05.1981	BA, T/W. Eng & Mal. (L),Computer Word Processing	X	DIC/14448/2018-EB1 dated:20.08.2018	01.07.2018	NA	
16	72/16	Shibu. C.	23.05.1972	SSLC, T/W. Eng & Mal. (L),Computer Word Processing	X	DIC/14448/2018-EB1 dated:20.08.2018	22.07.2018	NA	
<b>UPPER DIVISION TYPISTS</b>									
1	39/11	Sandhya. N	20.05.1976	SSLC, T/W.Eng. & Mal. (L), Computer Word Processing, JDC	X	EB1/5348/2012(2) dated:06.08.2014	06.08.2014	NA	Deputation
2	40/11	Rekha. C. S.	01.11.1977	B.Com(Co-op), T/W. Eng. & Mal. (H), Computer Word Processing, MOP, A/C (H)	X	EB1/5348/2012(2) dated:17.12.2014	17.12.2014	NA	
3	41/11	Sreeja.K.S	17.04.1975	SSLC, T/W. Eng. (L), Mal. (L), Diploma in Shorthand, Office Automation	X	EB1/5348/2012(2) dated:17.12.2014	17.12.2014	NA	
4	42/11	Jiji Mohan. A	08.05.1990	SSLC, Plus Two, T/W. Eng.& Mal. (L), MOP,A/C(L)	X	EB1/5348/12 dated:30.09.2015	18.12.2014	NA	

5	44/11	Rajimol. P. D	25.05.1979	B.Com (Co-op), T/W. Eng. (H). Mal. (L), Computer Word Processing (L),DCA, DTP, MOP, A/C(H)	X	EB1/5348/12 dated: 30.09.2015	06.08.2015	NA	Deputation
6	45/12	Sajila R V	31.05.1975	B.Com(Co-op), M.Com PGDCA, T/W. Eng(H),Mal(L), KGTE Word Processing, A/C(L)	X	EB1/5348/12 dated: 30.09.2015	06.08.2015	NA	
7	48/12	Ashamol. P.R.	02.05.1980	M.Sc, B.Ed, T/W. Eng.& Mal. (H), Word Processing (H),MOP,A/C(L)	X	EB1/1687/2016 dated:07.03.2018	04.06.2016	NA	
8	50/12	Binu. D. Das	30.05.1982	B.Sc, T/W. Eng. (H) . Mal.(L), Word Processing, MOP,A/C (L&H)	X	EB1/1687/2016 dated:07.03.2018	07.07.2016	NA	
9	51/12	Manjula. K	31.05.1981	B.Com, T/W.Eng. (H), Mal. (L), Word Processing, Office management with Financial Accounting, HDC,MOP,A/C(H)	X	EB1/1687/2016 dated:07.03.2018	08.07.2016	NA	
10	55/12	Jelaja. C.	03.01.1978	B.Com(Co-op), T/W. Eng. & Mal.(L), T/W.Eng & Computer Word Processing(H), MOP,A/C(L)	X	EB1/1687/2016 dated:07.03.2018	06.10.2016	NA	
11	57/12	Varsha. S.	30.05.1981	SSLC,B.Com,T/W Eng. (H), Mal.(L), Word Processing(L), PGDCA,MOP,A/C(L)	X	EB1/1687/2016 dated:07.03.2018	15.03.2017	NA	
12	58/12	Suni. A.S.	30.05.1976	B.Com(Co-op), M.Com T/W. Eng. & Mal.(H), Computer Word Processing, MOP, A/C(L)	X	EB1/1687/2016 dated:07.03.2018	15.03.2017	NA	
13	61/12	Kavitha. K.	31.05.1985	B.Com(Co-op), M.Com T/W Eng.(H), Mal. (L), Computer Word Processing, MOP, A/C(L&H)	X	EB1/1687/2016 dated:07.03.2018	24.07.2017	NA	

14	64/12	Anitha. S.	25.05.1982	B.Com(Co-op), M.Com JDC, T/W. Eng & Mal. (L), Comp. Word Processing(L), Computer TTC,MOP,A/C(L)	X	EB1/1687/2016 dated:07.03.2018	03.11.2017	NA	
15	66/13	Varadarajan. P.R.	18.03.1974	SSLC, T/W. Eng.& Mal (L), Comp.Wor d Processing	X	EB1/8448/2018 dated:09.08.2018	27.11.2017	NA	
16	67/13	Sandhya. P.U	08.12.1978	SSLC, Diploma in Commercial Practic e, Comp. Word Pro cessing,MOP	X	EB1/1687/2016 dated:12.03.2018	27.11.2017	NA	
17	70/15	Soumyamol.S	20.05.1982	SSLC,BA,B.Ed T/W. Eng(H). Mal. (L), C omputer Word Pro cessing (L),MOP	X	EB1/1687/2016 dated:26.03.2018	26.03.2018	NA	
18	73/16	Sheeja. P.H	20.05.1983	SSLC, BA,T/W. Eng & Mal. (H),Comput er Word Processin g,(l&H), DTP(Eng& Mal),MOP	X	DIC/14448/2018-EB1 dated:20.08.2018	22.07.2018	NA	
19	74/16	Sandhya. P.Tom	13.04.1979	SSLC,BA,T/W. Eng. &Mal. (L), Compute r Word Processing	X	DIC/14448/2018-EB1 dated: 04.01.2019	18.10.2018	NA	
20	75/16	Sureshku mar. C.T.	07.03.1975	SSLC, T/W. Eng.& Mal(H), Computer Word Processing	X	DIC/14448/2018-EB1 dated:04.01.19	21.10.2018	NA	
21	76/16	Bindhu Prasad	17.05.1979	B.Com (Co-op), T/W. Eng. (H). Mal.(L ), Computer Word Processing, COPA	X	DIC/14448/2018-EB1 dated:15.12.2018	15.12.2018	NA	
<b>LOWER DIVISION TYPISTS</b>									
1	77/16	Girija. C.	25.03.1976	SSLC, KGTE T/W. Eng. (L). Mal. (L), Co mputer Word Proc essing	P IV(1) 392 3/08-2 dated:01.07.2016	EB1/1687/2016 dated:30.07.2016	08.08.2016	PLK D	
2	78/16	Saji. A.	25.05.1979	SSLC, KGTE T/W. Eng. & Mal (L), Com puter Word Proce ssing	K II (1) 648 /15 (5) dated:10.11.2016	EB1/1687/2016 dated:02.12.2016	07.12.2016	KTM	



3	79/16	Asha.I	05.04.1976	SSLC,KGTE Diploma in Short Hand and T/W certificate course in MS office(S hramik Vidya Peeth)	DTB(2)5342/09 dated:13.12.2016	EB1/14906/16 dated:20.01.2017	25.01.2017	TVP M	
4	80/17	Nisha.J.U	25.05.1986	SSLC,Plus Two,DC A,KGTE T/W.Eng&Mal(L),Eng(H), Computer Word Processing(L&H)	QRII(2)1291/15 dated:17.02.2017	EB1/3949/17 dated:10.04.2017	17.04.2017	KLM	
5	81/17	Cherupusham.B.Y	30.05.1977	SSLC,KGTE.T/W.Eng & Mal(L),Certificate in Data Entry and Office	KII(1)648/15(4) dated:23.09.2017	EB1/3949/17 dated:20.10.2017	25.10.2017	KTM	
6	82/17	Dikesh.K	10.02.1990	SSLC,KGTE.T/W.Eng&Mal(L), KGTE Computer Word Processing	PIV(1)736/15/2 dated:08.12.2017	EB1/3949/17 dated:03.01.2018	12.01.2018	PLK D	
7	83/18	Shanimol.V.A	21.03.1986	SSLC,T/W.Eng&Mal(L), Computer Word Processing(Lower)	KII(1)1972/15 dated:31.01.2018	EB1/4076/2017 dated:16.02.2018	26.02.2018	KTM	LDCT opt Ty pist
8	84/18	Sudheesh.P.M	20.05.1990	Plus Two,B.Com,Diploma in Secretarial Practice	MRI(1)868/15-5 dated:16.02.2018	EB1/3949/17 dated:20.03.2018	31.03.2018	MLP M	
9	85/18	Anilamol.N.R	14.11.1972	Degree,T/W.Mal(L),T/W Eng(H)	X	EB1/568/18 dated:20.03.2018	20.03.2018	IDKI	Inter D epartm ent
10	86/18	Shahardan.O.K	15.05.1979	SSLC,T/W.Eng&Mal(L),T/W Eng(H), Word processing(L)	DII(3)742/15(4) dated:27.04.2018	EB1/3949/17 dated:23.05.2018	01.06.2018	KKD	
11	87/18	Sangeetha.C	20.04.1986	BA,B.Ed,T/W.Eng&Mal(L), Word Processing(Lower)	PVII(2)736/15/4 dated:28.04.2018	EB1/3949/17 dated:17.05.2018	08.06.2018	PLK D	
12	88/18	Nanditha.T.M	06.04.1986	Plus Two,T/W.Eng&Mal(L), Computer Word Processing(L)	MRI(1)868/15-5 dated:28.05.2018	DIC/12649/2018-EB1 dated:30.07.2018	13.08.2018	MLP M	
13	89/18	Shreejambika.B.S	30.05.1978	SSLC,T/W.Eng&Mal(L),T/W Eng(H), Word processing(L)	WRII(2)1816/15(2) dated:08.06.2018	DIC/127/2018-EB1 dated:18.07.2018	26.07.2018	WYN D	LDCT opt Ty pist
14	90/18	Saritha.S.S	10.05.1978	PDC,T/W.Eng&Mal(L), Computer Word Processing(L)	MRI(1)868/15-5 dated:09.07.2018	DIC/12649/2018-EB1 dated:09.08.2018	23.08.2018	MLP M	

15	91/18	Mary Rani.N	30.05.1975	B.Sc,T/W. Mal(L), T/W.Eng(H),Computer Word Processing Mal& Eng(L)	X	DIC/14448/2018-EB1 dated:17.09.2018	19.09.2018	MLP M	Categor y chang e from OA
16	92/18	Rejani.A.D	10.05.1970	B.Com, T/W Eng & Mal(L), Computer word Processing Eng & Mal(L)	X	DIC/14448/2018-EB1 dated:17.09.2018	26.09.2018	EKL M	Categor y chang e from OA
17	93/18	Binitha.M	01.05.1980	SSLC,T/W.Eng&Mal(L), Computer Word Processing(L)	DTB(3)2890/15-1 dated:03.10.2018	DIC/127/2018-EB1 dated:14.11.2018	26.11.2018	TVP M	LDCT opt Ty pist

**REJEENA P M**

**SENIOR ADMINISTRATIVE OFFIER**