

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER
DIRECTOR OF INDUSTRIES AND COMMERCE, THIRUVANANTHAPURAM
(Present: Rejeena. P.M)**

No. EA 1/ 13510/2016

Dated: 11 /04/2017

Sub:-Industries – Establishment – Transfer of Clerks / Senior Clerks and Promotion and Postings of Clerks to the post of Senior Clerks- Orders issued.

Read: - 1. This office proceedings No.EC1/ 2 /2017, EC1/ 4 /2017 of the Director of Industries & Commerce.
2. This office proceedings No. EA 1/9194/16 dated: 11/04/2017

ORDER

The following transfer and postings of Clerks / Senior Clerks are ordered with immediate effect for administrative convenience/ on requests and posted as such in the offices noted against his / her name.

Sl. No.	Name and official address	Office to which posted
1.	Sri. Abhilash Kumar. S.V. Senior Clerk Taluk Industries Office Thiruvananthapuram	Project office (Coir), Chirayinkeezh vice Sri. Sachu.N.Kurup promoted.
2.	Sri. Santhosh Kumar. G.V Senior Clerk District Industries Thiruvananthapuram.	Centre, Taluk Industries Office, Neyyattinkara, Thiruvananthapuram vice Smt. S. Yamuna promoted and transferred.
3.	Sri. Jyothish Kumar. G Clerk Directorate of Industries & Commerce Thiruvananthapuram	District Industries Centre, Thiruvananthapuram under D.R.B rule vice Sri. Shiju.B.S promoted.
4.	Sri. Vinu.V.V (On request) Clerk Directorate of Coir Development Thiruvananthapuram	Directorate of Industries & Commerce, Thiruvananthapuram vice Sri. Jyothish Kumar. G. Transferred.
5.	Sri. K.G. Babu Raj (On request) Clerk Directorate of Coir Development, Thiruvananthapuram	Directorate of Industries & Commerce, Thiruvananthapuram vice Sri. Liju promoted.

6.	Smt. Shiji. V.S (On request) Clerk District Industries Centre Pathanamthitta	Taluk Industries Office, Thiruvalla District Industries Centre, Pathanamthitta vice Smt. Sreedevi. T.B. Promoted
7.	Smt. Ambily .P.G (On request) Senior Clerk Taluk Industries Office, Aluva Ernakulam	Senior Clerk Common Facility Service Centre, Changanassery vice Smt.Geetha.C.B promoted
8.	Smt. Manju Bhaskar (On request) Clerk Directorate of Coir Development Thiruvananthapuram.	Clerk Taluk Industries Office, Changanassery, District Industries Centre, Kottayam vice Sri.Anil Kumar.M.P promoted.
9.	Smt. Ciju George Senior Clerk Coir Inspector Office, Panmana Project Office (Coir), Kollam	Senior Clerk Handloom & Textiles, Thiruvananthapuram vice Sri. Smitha.G.S promoted.
10.	Sri. Sunil. C (On request) Senior Clerk District Industries Centre, Kollam	Senior Clerk District Industries Centre, Thiruvananthapuram vice Sri. B. Harikumar promoted
11.	Smt. Krishna Priya. K. Clerk (Posted in J.D.C vacancy) District Industries Centre, Kasaragod.	Clerk Directorate of Coir Development, Thiruvananthapuram vice Sri. Stanly. G.S promoted
12.	Sri. Sanal Kumar.S Senior Clerk Project Office (Coir), Alappuzha	Taluk Industries Office, Thiruvananthapuram vice S Sri. Abhilashkumar. S.V transferred.
13.	Sri. A. Sajeer Muhammed Clerk Project Office (Coir), Alappuzha	Directorate of Coir Development, Thiruvananthapuram vice Sri. Vinu.V.V transferred.
14	Sri. Albin Joy(On request) Senior Clerk Directorate of Industries & Commerce Thiruvananthapuram	Coir Inspector of Neyyattinkara Project office (Coir), Chirayinkeezhu Thiruvananthapuram vice Shibu.K.S promoted.
15	Sri. Venugopal Senior Clerk Taluk Industries Office Thalappally, Thrissur	Taluk Industries Office, Ottappalam District Industries Centre, Palakkad vice Sri Abbas. T (JDC training)transferred.

The controlling officers will be relieved the transferred employees with immediate effect and report the date of relief / join duty of the incumbent promptly.

The following Clerks are promoted to the post of Senior Clerks and posted in the offices noted against each in the scale of pay of Rs. 25200 - 54000.

The incumbents who are promoted as Senior Clerk and transferred to the other offices while they are in J.D.C training will have to be joined in the office in which they are posted / transferred. The controlling officers are directed to transfer their lien (Service Book, L.P.C etc.) to the offices to which they are posted / transferred with effect from the date of this order.

Sl. No.	Name and official address	Designation & Office to which posted
1	Sri. Dharma Devan. V.K Lower Division Felid Assistant Coir Inspector Office, Thuravoor Project Office (Coir), Alappuzha	Upper Division Felid Assistant / Senior Clerk Coir Inspector Office, Thuravoor Project Office (Coir), Alappuzha
2	Sri. Manilal. C.S Clerk Taluk Industries Office, Pathanamthitta	Senior Clerk Taluk Industries Office, Pathanamthitta.
3	Sri. M.S. Kumar, Clerk CIO (Varkala) Project office (Coir), Chirayinkeezh Thiruvananthapuram.	Senior Clerk CIO (Varkala) Project office (Coir), Chirayinkeezh Thiruvananthapuram.
4	Smt.S. Yamuna, Clerk Taluk Industries Office Neyyattinkara, Thiruvananthapuram.	Senior Clerk District Industries Centre, Thiruvnanthapuram vice Sri. Santhosh. G.V transferred
5	Smt. A.A. Gracy, Clerk District Industries Office, Alappuzha	Senior Clerk District Industries Centre, Alappuzha
6	Smt. Jayalettha. L Clerk Directorate of Industries & Commerce, Thiruvananthapuram.	Senior Clerk Directorate of Industries & Commerce Thiruvananthapuram.
7	Smt. Veena Vijayan, Clerk Directorate of Coir Development, Thiruvananthapuram	Senior Clerk Directorate of Coir Development, Thiruvananthapuram

8	Smt.Sreeja Krishnan. P, Clerk Directorate of Industries & Commerce Thiruvananthapuram.	Senior Clerk Directorate of Industries & Commerce Thiruvananthapuram. (J.D.C. Training)
9	Sri. Biju. A.P, Clerk District Industries Centre, Ernakulam	Senior Clerk District Industries Centre, Ernakulam
10	Smt. Sisha. K.P, Clerk, Taluk Industries Office, Vadakara District Industries Centre, Kozhikode	Senior Clerk Taluk Industries Office, Vadakara District Industries Centre, Kozhikode
11	Sri. Anil Kumar. N, Clerk Directorate of Industries & Commerce Thiruvananthapuram.	Senior Clerk Directorate of Industries & Commerce Thiruvananthapuram.
12	Smt. Bindu. S, Clerk Project Office (Coir), Kollam	Senior Clerk Project Office (Coir), Kollam
13	Smt. Rani. N.S, Clerk, District Industries Centre, Kollam	Senior Clerk Directorate of Coir Development, Thiruvananthapuram vice Sri. K.G Baburaj transferred.
14	Smt. Jasmin Prasad, Clerk, District Industries Centre, Kollam	Senior Clerk District Industries Centre, Thiruvananthapuram in the existing vacancy.
15	Smt. Asha. V.R, Clerk Directorate of Industries & Commerce Thiruvananthapuram.	Senior Clerk Directorate of Industries & Commerce Thiruvananthapuram.
16	Smt. Sudhina. V, Clerk Directorate of Industries & Commerce Thiruvananthapuram.	Senior Clerk Directorate of Industries & Commerce Thiruvananthapuram.
17	Smt. Deepthi. J, Clerk District Industries Centre, Kannur	Senior Clerk District Industries Centre, Kannur

18	Smt. Sheeja. I.T, Clerk Project Office (Coir), Chirayinkeezh Thiruvananthapuram.		Senior Clerk Project Office (Coir), Chirayinkeezh Thiruvananthapuram.
19	Sri. Biju. R.S, Clerk Directorate of Industries & Commerce, Thiruvananthapuram.		Senior Clerk Directorate of Industries & Commerce, Thiruvananthapuram.
20	Sri. Sajeer. S, Clerk Directorate of Industries & Commerce, Thiruvananthapuram.		Senior Clerk Directorate of Industries & Commerce, Thiruvananthapuram.
21	Smt. Aisha P.V, Clerk Project Office (Coir), Thrissur		Senior Clerk Project Office (Coir), Thrissur.

The fixation of the promoted employees should be done by the controlling officer as per G.O (P) NO. 07/2016/Fin dated 20.01.2016. (Without option). The promoted employees are eligible for fixation of pay in the promoted scale with effect from the date of this order.

The Controlling Officers will relieve the transferred / promoted incumbents with immediate effect and report the date of relief/joining duty of the incumbents promptly to this office.

**Sd/
Senior Administrative Officer**

To

The incumbents concerned (Through Controlling Officers)

Copy to:

1. The Controlling Officers concerned.
2. CA to DI&C, ADI&C (G)/ADI&C (T)/SAO/AA.
3. EE Section/Accounts Section of this office.
4. Stock File/Spare.

Forwarded / by Order

Hiramaal

Junior superintendent