

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER  
DIRECTORATE OF INDUSTRIES AND COMMERCE, THIRUVANANTHAPURAM  
(Present:Rejeena. P.M.)**

No. DIC/12174/2018-EA 1

Dated:01/11/2018

Sub:- Industries – Establishment – Transfer of Clerks/Senior Clerks &Promotion and Postings of Clerks/ Clerk-Typists to the post of Senior Clerks– Orders issued.

Read: - 1. This office proceedings No.DIC/12664/2018-EC1 dated 19.09.2018.  
2. This office proceedings No.DIC/12083/2018-EC 1 dated 16.10.2018.  
3. Submission from incumbents.

**ORDER**

The following Clerks/Senior Clerks who have been transferred on the JDC training vacancy is regularised herewith due to the vacancies arose by means of promotion through reference 1 and 2.

Sl. No.	Name, Designation and Present Office	Name of Office to which transferred
1.	<b>Smt. Preetha Rajan</b> Clerk District Industries Centre, Kollam. <i>(posted in the JDC training vacancy)</i>	Regularized the vacancy on training and posted against the promotion vacancy of Smt. Asha Pillai . M., Senior Clerk.
2.	<b>Sri. Sajith. S.</b> Senior Clerk District Industries Centre, Kollam. <i>(posted in the JDC training vacancy)</i>	Regularized the vacancy on training and posted against the promotion vacancy of Sri. Ajith. M., Senior Clerk.
3.	<b>Sri. Sidhan .S.</b> Clerk District Industries Centre, Kollam. <i>(posted in the JDC training vacancy)</i>	Regularized the vacancy on training and posted against the promotion vacancy of Sri. Abhilash Krishnan. K. S, Senior Clerk.
4.	<b>Sri. Sanal kumar. S.</b> Senior Clerk Project Office (Coir), Alappuzha. <i>(posted in the JDC training vacancy)</i>	Regularized the vacancy on training against the promotion vacancy of Sri.Jose.M., Senior Clerk and posted in the Project Office (Coir), Alappuzha.
5.	<b>Sri. Sreejith. S.</b> Clerk District Industries Centre, Pathanamthitta. <i>(posted in the JDC training vacancy)</i>	Regularized the vacancy on training and posted against the transfer vacancy of Sri. Anchelo. M., Senior Clerk.



The following transfer and posting of Clerk/Senior Clerk are ordered with immediate effect on administrative convenience/on their request.

Sl. No.	Name, Designation and Present Office	Name of Office to which transferred
1.	<b>SRI. SHIBUMON. M.K.</b> Clerk Directorate of Handlooms & Textiles, Thiruvananthapuram. <b>(On Request)</b> <i>(He is to be relieved as and when fresh PSC hands/alternate official joins duty)</i>	District Industries Centre, Kozhikkode vice Sri. Manoj Kanjirathinkeezhil, Senior Clerk promoted.
2.	<b>SRI.LIJOMON JOSEPH</b> Clerk Directorate of Industries & Commerce, Thiruvananthapuram. <b>(On Request)</b>	Project Office (Coir), Alappuzha vice Sri. MohammedKunju.A., Clerk transferred.
3.	<b>SRI. MOHAMMED KUNJU. A</b> Clerk Project Office (Coir), Alappuzha. <b>(On Request)</b>	Coir Inspector Office, Karthikapally North Project Office (Coir), Kayamkulam vice Sri.Santhosh. K.B., Senior Clerk promoted.
4.	<b>SRI. ANISH. R.</b> Senior Clerk Directorate of Handlooms & Textiles, Thiruvananthapuram. <b>(On Request)</b> <i>(He is to be relieved as and when fresh PSC hands/alternate official joins duty)</i>	Taluk Industries Office, Kottarakkara District Industries Centre, Kollam vice Smt. Kala. M.J., Senior Clerk promoted.
5.	<b>SMT. SAJITHA PAUL</b> Senior Clerk Kundara Circle, Project Office (Coir), Kollam. <b>(On Request)</b>	Project Office (Coir), Kollam vice Smt.Nijimary, Senior Clerk promoted.
6.	<b>SRI.ANCHELO. M.</b> Senior Clerk District Industries Centre, Pathanamthitta <b>(On Request)</b>	CIO, Kundara, Project Office (Coir), Kollam vice Smt. Sajitha Paul, Senior Clerk transferred.
7.	<b>SMT. SEENA. P. RAJ</b> Clerk Directorate of Coir Development, Thiruvananthapuram. <b>(On Request)</b>	District Industries Centre, Pathanamthitta in the JDC training vacancy.
8.	<b>SRI. BIJU. P.K.</b> Senior Clerk Taluk Industries Office, Mananthavady District Industries Centre, Wayanad. <b>(On Request)</b>	Taluk Industries Office, Vythiri, District Industries Centre, Wayanad vice Sri. Sanu. M.S., Senior Clerk promoted.



9.	<p><b>SRI. JAMAL. V.K.</b> Clerk Directorate of Coir Development, Thiruvananthapuram. <b>(On Request)</b> <i>(He is to be relieved as and when fresh PSC hands/alternate official joins duty)</i></p>	Taluk Industries Office, Mananthavady District Industries Centre, Wayanad vice Sri. Biju. P.K., Senior Clerk transferred.
10.	<p><b>SRI. SINOJ. S.</b> Clerk Directorate of Industries &amp; Commerce, Thiruvananthapuram. <b>(On Request)</b> <i>(He is to be relieved as and when fresh PSC hands/alternate official joins duty)</i></p>	District Industries Centre, Kollam in the JDC training vacancy.
11.	<p><b>SMT. KALA. P. K.</b> Senior Clerk District Industries Centre, Kollam. <b>(On Request)</b></p>	Coir Inspector Office, Perinad Project Office (Coir), Kollam vice Smt. Maya. B., Senior Clerk promoted.
12.	<p><b>SMT. JASMINE PRASAD</b> Senior Clerk Taluk Industries Office, Tvpmm, District Industries Centre, Thiruvananthapuram <b>(On Request)</b> <i>(She is to be relieved as and when fresh PSC hands/alternate official joins duty)</i></p>	District Industries Centre, Kollam vice Smt. Kala. P.K., Senior Clerk transferred.
13.	<p><b>SMT. BEENA. T.P.</b> Senior Clerk Taluk Industries Office, Kottayam.</p>	District Industries Centre, Kottayam vice Sri. Abhimon Jose, Senior Clerk promoted.
14.	<p><b>SMT. RANI. N.S.</b> Clerk Directorate of Coir Development, Thiruvananthapuram. <b>(On Request)</b> <i>(She is to be relieved as and when fresh PSC hands/alternate official joins duty)</i></p>	District Industries Centre, Kollam vice Smt. Arithy. S., Senior Clerk promoted.
15.	<p><b>SMT. PRATIBHA KRISHNAN</b> Senior Clerk Coir Inspector Office, Karunagappally Project Office (Coir), Kollam. <b>(On Request)</b></p>	Taluk Industries Office, Karunagappally vice Sri. Suresh. K., Senior Clerk transferred.
16.	<p><b>SRI. SURESH. K.</b> Senior Clerk Taluk Industries Office, Karunagappally.</p>	CIO, Karunagappally, Project Office (Coir), Kollam vice Smt. Pratibha Krishnan, Senior Clerk transferred.
17.	<p><b>SMT. ANJITHA. T.P.</b> Clerk District Industries Centre, Kozhikkode. <b>(On Request)</b></p>	Directorate of Industries & Commerce, Thiruvananthapuram vice Sri. SureshKumar. S., Senior Clerk promoted.



18.	<b>SRI. BIJU. K. THOMAS</b> Clerk Directorate of Coir Development, Thiruvananthapuram. <b>(On Request)</b> <i>(He is to be relieved as and when fresh PSC hands/alternate official joins duty)</i>	District Industries Centre, Idukki in the existing vacancy.
19.	<b>SRI. HARI. G.</b> Clerk Project Office (Coir), North Parur. <b>(On Request)</b>	District Industries Centre, Ernakulam vice Sri. Thampi. M.C., Clerk transferred.
20.	<b>SRI. THAMPI. M.C.</b> Clerk District Industries Centre, Ernakulam.	Project Office (Coir), North Parur vice Sri. Hari. G., Clerk transferred.
21.	<b>SRI. JYOTHISH KUMAR</b> Clerk District Industries Centre, Thiruvananthapuram. <b>(On Request)</b>	Taluk Industries Office, Neyyattinkara District Industries Centre, Thiruvananthapuram vice Sri.Sreekumar .C, Clerk (H.G) transferred.
22.	<b>SMT. NISHA. A.S.</b> Clerk District Industries Centre, Thiruvananthapuram.	Taluk Industries Office, Nedumangad vice Smt.JasmineBeegum, Senior Clerk promoted.

The following Clerks/Clerk Typists are promoted to the post of Senior Clerks and posted in the offices noted against each in the scale of pay of Rs. 25200 - 54000.

Sl. No.	Seniority no.	Name and official address	Designation & Office to which posted
1.	56(a) 01.01.02 to 31.12.2005	<b>SRI. BHASKARAN. K.P.</b> Clerk (HG) Taluk Industries Office, Tirur District Industries Centre, Malappuram <b>(PROMOTION UNDER RULE 13 B)</b>	<b>Senior Clerk</b> Taluk Industries Office, Tirur District Industries Centre, Malappuram.
2.	29 01.01.2012 to 31.12.2012	<b>SMT. SHOBHAMOL.T.A.</b> Clerk - Typist Taluk Industries Office, Thodupuzha District Industries Centre, Idukki	<b>Senior Clerk</b> Directorate of Handloom & Textiles, Thiruvananthapuram vice Sri.Shibumon.M.K., Clerk transferred.
3.	30 01.01.2012 to 31.12.2012	<b>SRI. IMMANUEL PRAKASH.B</b> Clerk Directorate of Handloom & Textiles, Thiruvananthapuram (JDC Training)	<b>Senior Clerk</b> Directorate of Handloom & Textiles, Thiruvananthapuram. (Allowed to continue on JDC training)



4.	31 01.01.2012 to 31.12.2012	<b>SRI. NAVAS.P.M.</b> Clerk – Typist Taluk Industries Office, Mannarkkad District Industries Centre, Palakkad.	<b>Senior Clerk</b> Directorate of Industries & Commerce, Thiruvananthapuram vice Sri. Praveen.V., Senior Clerk promoted.
5.	32 01.01.2012 to 31.12.2012	<b>SRI. AMALDEEP.K.U</b> Clerk – Typist Taluk Industries Office, Thalappilly District Industries Centre, Thrissur.	<b>Senior Clerk</b> District Industries Centre, Thrissur vice Smt.Soumi.Y.Sabita, Senior Clerk promoted.
6.		<b>SMT. SABEENA. K.S.</b> Clerk – Typist Project Office (Coir), Alappuzha.	<b>Senior Clerk</b> Coir Inspector Office, Muthukulam, Project Office (Coir),Kayamkulam <b>in the JDC training vacancy</b>
7.	33 01.01.2012 to 31.12.2012	<b>SMT. SUDHADEVI. B.</b> Clerk – Typist Taluk Industries Office, Chittur District Industries Centre, Palakkad.	<b>Senior Clerk</b> District Industries Centre, Malappuram vice Sri.Jayaraj.K., Senior Clerk promoted.
8.	34 01.01.2012 to 31.12.2012	<b>SMT. SUMITHA. V.</b> Clerk – Typist Taluk Industries Office, Palakkad.	<b>Senior Clerk</b> District Industries Centre, Palakkad vice Smt. Preetha.K., Senior Clerk promoted.
9.	35 01.01.2012 to 31.12.2012	<b>SMT. BINDU. K.R.</b> Clerk – Typist Taluk Industries Office, Vaikom District Industries Centre, Kottayam	<b>Senior Clerk</b> District Industries Centre, Ernakulam vice Sri.Priya.P.K., Senior Clerk promoted.
10.	36 01.01.2012 to 31.12.2012	<b>SMT. JISHAMOL. S.</b> Clerk – Typist Project Office (Coir), Vaikom.	<b>Senior Clerk</b> Project Office (Coir), Vaikom vice Smt. Renjitha Mohanan, Sr.Clerk promoted.
11.	37 01.01.2012 to 31.12.2012	<b>SMT. DEEPA. V.</b> Clerk – Typist Taluk Industries Office, Changanassery District Industries Centre, Kottayam.	<b>Senior Clerk</b> CFSC Changanassery <b>in the JDC training vacancy</b>
12.	38 01.01.2012 to 31.12.2012	<b>SMT. SHEENA. B.NAIR</b> Clerk – Typist Taluk Industries Office, Kottayam. <b>(JDC Training)</b>	<b>Senior Clerk</b> TIO, Kottayam vice Smt.Beena.T.P. transferred. <b>(Allowed to continue on JDC training)</b>
13.	39 01.01.2012 to 31.12.2012	<b>SMT. DEEPA. K.</b> Clerk District Industries Centre, Palakkad.	<b>Senior Clerk</b> District Industries Centre, Palakkad.
14.	41 01.01.2012 to 31.12.2012	<b>SMT. VIJAYASREE.R. NAIR</b> Clerk – Typist Taluk Industries Office, Pathanapuram District Industries Centre, Kollam. <b>(JDC Training)</b>	<b>Senior Clerk</b> Directorate of Coir Development Thiruvananthapuram vice Smt.Praseetha.K.I., Senior Clerk promoted. <b>(Allowed to continue on JDC training)</b>



15.	42 01.01.2012 to 31.12.2012	<b>SMT. TINTU. R.</b> Clerk – Typist Project Office (Coir), Kozhikkode.	<b>Senior Clerk</b> Project Office (Coir), Kozhikkode (Chevayoor Circle) vice Shamsudeen, Senior Clerk promoted.
16.	43 01.01.2012 to 31.12.2012	<b>SMT. ANU. K.R.</b> Clerk Directorate of Coir Development, Thiruvananthapuram.	<b>Senior Clerk</b> Directorate of Coir Development, Thiruvananthapuram.
17.	46 01.01.2012 to 31.12.2012	<b>SRI. SANTHOSH. K.K.</b> Clerk District Industries Centre, Kannur. <b>(PROMOTION UNDER RULE 13 A)</b>	<b>Senior Clerk</b> DIC, Kannur vice Smt.Dhanya.N.V., Senior Clerk promoted.
18.	47 01.01.2012 to 31.12.2012	<b>SRI. JAYASCHANDRAN. T.R.</b> Clerk Directorate of Industries & Commerce, Thiruvananthapuram.	<b>Senior Clerk</b> Directorate of Industries & Commerce, Thiruvananthapuram.
19.	48 01.01.2012 to 31.12.2012	<b>SMT. VIJI. R. KUNJIKUTTAN</b> Clerk District Industries Centre, Ernakulam.	<b>Senior Clerk</b> District Industries Centre, Ernakulam.
20.	51 01.01.2012 to 31.12.2012	<b>SMT. BINILA. M.S.</b> Clerk, Taluk Industries Office, Kothamangalam, District Industries Centre, Ernakulam.	<b>Senior Clerk</b> Taluk Industries Office, Kothamangalam, District Industries Centre, Ernakulam.
21.	52 01.01.2012 to 31.12.2012	<b>SMT. SHEEBA ALBERT</b> Clerk District Industries Centre, Wayanad.	<b>Senior Clerk</b> District Industries Centre, Wayanad.
22.	53 01.01.2012 to 31.12.2012	<b>SRI. POULOSE. K.O.</b> Clerk District Industries Centre, Wayanad. <b>(PROMOTION UNDER RULE 13 B)</b>	<b>Senior Clerk</b> District Industries Centre, Wayanad.
23.	54 01.01.2012 to 31.12.2012	<b>SRI. PEETHAMBARAN. K.</b> Clerk District Industries Centre, Kasaragod.	<b>Senior Clerk</b> District Industries Centre, Kasaragod.
24.	55 01.01.2012 to 31.12.2012	<b>SMT. SHEENA. V.S.</b> Clerk District Industries Centre, Kozhikkode.	<b>Senior Clerk</b> District Industries Centre, Kozhikkode.
25.	56 01.01.2012 to 31.12.2012	<b>SRI. VINU. V.V.</b> Clerk Directorate of Coir Development, Thiruvananthapuram. (JDC Training)	<b>Senior Clerk</b> Directorate of Coir Development, Thiruvananthapuram. (Allowed to continue on JDC training)



26.	58 01.01.2012 to 31.12.2012	<b>SMT. AMEENA. S.</b> Clerk District Industries Centre, Alappuzha.	<b>Senior Clerk</b> District Industries Centre, Alappuzha.
27.	59 01.01.2012 to 31.12.2012	<b>SMT. SAJNA. P.</b> Clerk District Industries Centre, Malappuram	<b>Senior Clerk</b> District Industries Centre, Malappuram.
28.	60 01.01.2012 to 31.12.2012	<b>SMT. SHEEBA. P.R.</b> Clerk District Industries Centre, Palakkad.	<b>Senior Clerk</b> District Industries Centre, Palakkad.
29.	65 01.01.2012 to 31.12.2012	<b>SRI. RAKESH. A.M.</b> Clerk Directorate of Handloom & Textiles, Thiruvananthapuram.	<b>Senior Clerk</b> Directorate of Handloom & Textiles, Thiruvananthapuram.
30.	66 01.01.2012 to 31.12.2012	<b>SMT. SHYNA. M.K.</b> Clerk District Industries Centre, Kannur.	<b>Senior Clerk</b> District Industries Centre, Kannur.

The promotion ordered to Sri. Bhaskaran K.P. (Sl.No. 1) and Sri. Poulouse K.O. (Sl. No. 22) are under Rule 13(B) of part II, K.S. & SSR ie., they are exempted permanently from passing obligatory departmental tests.

The Promotion ordered to Sri Santhosh K.K. (Sl. No. 17) is temporarily exempting from obligatory departmental tests as per Rule 13(A)(1)(2)&(5) of part II, K.S. & SSR ie., he should qualify himself by passing the departmental tests on or before completing 3 years from the date of promotion assigned, failing which he will turned reverted from the promoted post without further notice.

The fixation of the promoted employees should be done by the Controlling Officer as per G.O.(P)No. 07/2016/Fin dated 20.01.2016. (Without option). The promoted employees are eligible for fixation of pay in the promoted scale with effect from the date of this order.

Those who are getting transfer against the vacancies due to deputation to JDC training are considered on the condition that they will be transferred back to the station from which they were transferred until & unless there are open vacancies arose to accommodate the personnel when the trainees reverted to the department on completion of JDC training.

The Controlling Officers will relieve the transferred / promoted incumbents with immediate effect and report the date of relief/joining duty of the incumbents promptly to this office.

Sd/-  
Senior Administrative Officer

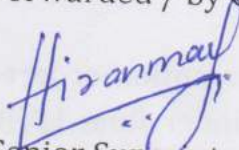
To

The incumbents concerned (Through Controlling Officers)

Copy to:

1. The Controlling Officers concerned.
2. CA to DI&C, ADI&C (G)/ADI&C(T)/SAO/AA.
3. EE Section/EB Section /IT Section /SPARK/Accounts Section of this office.
4. Stock File/Spare.

Forwarded / by Order

  
Senior Superintendent