

PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER,  
DIRECTORATE OF INDUSTRIES AND COMMERCE, THIRUVANANTHAPURAM  
(Present : Radhakrishnan. P)

No. DIC/12664/2018-EC 1

Dated 08/11/2019

Sub :- Industries – Establishment - Transfer, Promotion and posting of  
Head Clerks/Chief Accountants - Orders issued.

Ref : - This office proceedings No.DIC/12161/2018-EC 1 dated 01.11.2019

**ORDER**

The following transfer and posting of Head Clerks/Chief Accountants is ordered  
with immediate effect on their request.

Sl.No	Name and address	Office to which posted
1.	<b>SMT. KUMARI MAYA</b> Head Clerk/Chief Accountant, District Industries Centre, Idukki. (On Request)	District Industries Centre, Thiruvananthapuram vice Sri.Reuban Jacob, Head Clerk promoted.

The following Senior Clerks are promoted as Head Clerk/Chief Accountant in the  
scale of Pay Rs. 27800 - 59400 and posted as such in the offices noted against their  
names.

Sl. No.	Name and address	Office to which posted
1.	<b>SMT. RADHIKA. L.</b> Senior Clerk, Common Facility Service Centre, Changanacherry.	Project Office (Coir), Thrissur vice Sri.E.K.Kannan, Head Clerk/Chief Accountant promoted.
2.	<b>SRI. SHIJU. S.N.</b> Senior Clerk, Directorate of Industries and Commerce, Thiruvananthapuram.	District Industries Centre, Thiruvananthapuram vice Smt.Sindhu.A.N., Head Clerk/Chief Accountant promoted.
3.	<b>SMT. BINDHU. M.V.</b> Senior Clerk, District Industries Centre, Alappuzha.	District Industries Centre, Alappuzha vice Smt.Prabha.V., Head Clerk/Chief Accountant promoted.
4.	<b>SMT. SAJITHA PAUL</b> Senior Clerk,	Project Office (Coir), Kannur vie Sri.P.A.Haris, Head Clerk/Chief Accountant promoted.

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	Project Officer (Coir), Kollam	
5	SRI. K.S.DEEPAKUMAR Senior Clerk District Industries Centre, Kottayam	District Industries Centre, Idukki vice Smt. Kumari Maya. Head Clerk/Chief Accountant transferred

Relinquishment, if any will be intimated to this office within 7 days on receipt of this order through the controlling officer.

The fixation of the promoted employees should be fixed by the controlling officer as per G.O (P) No.7/2016/Fin dated 20.01.2016 (Pay revision order-2016).

This order will be published in the official website ([www.industry.kerala.gov.in](http://www.industry.kerala.gov.in)) of Industries Directorate. No separate copies of this order will be forwarded to incumbents concerned and controlling officers download the same from the official website.

The Controlling Officer will receive the incumbents with immediate effect and report the date of relieve/joining duty of the incumbents promptly.

Sd/-  
**RADHAKRISHNAN P**  
**SENIOR ADMINISTRATIVE OFFICER**

To

All Incumbents (Through Controlling Officers)

Copy to :

1. The Director of Coir Development, Thiruvananthapuram.
2. All General Managers/Sub Officers concerned.
3. Project Officers, Project office (Coir), Kollam/Thrissur/Kannur
4. CA to DI&C/ADI&C (T)/ADI&C(G)/SAO
5. EE Section/IT Section of this office.
6. Stock file/Spare.

Forwarded/By Order

  
Junior Superintendent