

PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER
DIRECTORATE OF INDUSTRIES AND COMMERCE,
THIRUVANANTHAPURAM

(Present : **LEENA.M.D**)

No.DIC/1520/2021-EC 1

Dated : **12/07/2021**

Sub:-Industries – Establishment – JDC course commencing from 14.07.2021 – Deputation of Departmental Candidates – Orders issued – reg

Read:-1. Letter.No.TR2829/1/2021 dated: 24.06.2021 from the Secretary, state co-operative union, Thiruvananthapuram.

2. This Office circular No.DIC/1520/2021-EC-1 dated:26.05.2021

The Secretary, State Co-operative Union, Thiruvananthapuram as per the letter read first above , has informed that 40 seats are reserved for the Staff of Industries and Commerce Department for Junior Diploma in Co-operation (JDC) course commencing from 14.07.2021 Hence the Order.

ORDER

In the circumstances stated above, sanction is hereby accorded for the deputation of the following officers for undergoing Junior Diploma in Co- operation (JDC) course scheduled to be commenced from 14.07.2021 at the Co- operative Training Centers noted against their names according to their willingness and based on their seniority.

Sl. No.	Name, Designation and Office	Centre of choice
1.	SMT. SONA SADAN. E Senior Clerk, District Industries Centre, Malappuram	Kozhikkode
2.	SRI PRADEEP.V.K Senior Clerk, Taluk Industries Office, Chengannur	Kottayam
3.	SMT. SMIJA.L.J Senior Clerk, Directorate of Industries & Commerce, Thiruvananthapuram	Thiruvananthapuram

4.	SMT. JISHAMOLS Senior Clerk, Project Office (Coir), Vaikom	Cherthala
5.	SMT. VIJLR.KUNJIKUTTAN Senior Clerk, District Industries Centre, Eranakulam	Cherthala

6.	SRI. ANANTHARAM.P.B Senior Clerk, Directorate of Industries and Commerce, Thiruvananthapuram	Kottarakkara
7.	SMT. NASEEBA KOTTA Senior Clerk, District Industries Centre, Malappuram	Kozhikkode
8.	SRI. AJAYAN.B Senior Clerk, Project Office (coir), Kayamkullam	Pathanamthitta (Aranmula)
9.	SMT. SHUBHA.P Senior Clerk, Project Office (coir), Kannur	Kannur
10	SRI. SANJAYADAS.P Clerk, Directorate of Industries and Commerce, Thiruvananthapuram	Kottarakkara
11	SMT. BINDU.V Clerk/Typist District Industries Centre, Kannur	Kannur.
12.	SRI. KADAR MOIDEEN.A Clerk/Typist Taluk Industries Office, Palakkad	Palakkad
13.	SRI. ANOOP.T.R Clerk, District Industries Centre, Palakkad	Palakkad
14.	SRI. VIDHU.Y Clerk, Taluk Industries Office, Chittur	Palakkad
15.	SMT. SARITHA.C Clerk/Typist Taluk Industries Office, Neyyattinkara	Thiruvananthapuram
16.	SRI. HARI.G Clerk, Project Office (coir), North Paravoor	Kottayam
17.	SMT. RINCY MOL.G Clerk, Project Office (Coir), Kozhikkode	Kottayam

18. SMT. JENSY.K.DAS Clerk/Typist Taluk Industries Office, North Paravoor	North Paravoor
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The terms and conditions of deputation to the Junior Diploma in Co- operation as follows :

1. The selected candidates are eligible for pay and allowances which they would have received in the department but for deputation for the training.
2. Travelling allowance for to & fro journey will be paid as provided under Rule 98(A), Part II KSR.
3. The period of the training will be treated as duty under Rule 27(7)(iii), Part I KSR.
4. The candidate will not be eligible for any other allowances.
5. The candidates deputed for the course should execute a bond in stamp paper worth Rs.500/- to the effect that they will serve the Industries Department in the Kerala Industries Subordinate Service after successful completion of the above training in such capacity as the Government may direct.
6. Revised format for the bond will be issued later. The bond in duplicate should be kept under the safe custody of the Controlling Officers concerned and the original should be forwarded to the Director of Industries and Commerce, Thiruvananthapuram.
7. At the time of admission, the candidates selected and deputed for the training have to remit an amount of Rs.5150/- (Rs.3000/- for Computer fee and Rs.2150/- as Special fee) at the training centre concerned.
8. The deputed candidates should report with relevant records before the Principal of the concerned training centre on 14.07.2021 at 9.30 AM.
The Controlling Officers will relieve the incumbents only after getting necessary bond executed by them. All pages of the bond will be signed by the bounden and sureties.
The Controlling Officers will forward the relieving order along with a certificate to that effect that the candidates deputed for the training have executed necessary bond in stamp paper worth Rs.500/- and necessary entries in this regards have been entered in the Service Book of the incumbents concerned.

File No.DIC/1520/2021-EC1

Signature valid

Digitally signed by LEENA M D
Date: 2021.07.12 20:10:55 IST
Reason: Approved

Sd/- LEENA.M.D
SENIOR
ADMINISTRATIVE
OFFICER

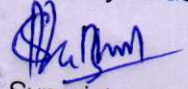
To

All Incumbents concerned (Through Controlling Officer)

Copy to :

1. The Secretary, Kerala State Co-operative Union, Thiruvananthapuram
- 2.The Director of Coir Development, Thiruvananthapuram
- 3.The Director of Handlooms & Textiles, Thiruvananthapuram
- 4.CA to DI&C, ADIC (G), ADIC (T), SAO, AA
- 5.EA 1, EC 2, Accounts, EE Sections.

Forwarded/By Order



Junior Superintendent